WMCF West Michigan Christian Foundation
an NCF Affiliate

Letter of Authorization for Mutual Fund Transfers ~ Oppenheimer ~

The Letter of Authorization below is provided for your convenience. If you are transferring mutual funds to National Christian Charitable Foundation, Inc., which are currently held in your brokerage account, please complete the letter and follow these important instructions:

1. All parties on the account(s) must sign the letter. The firm holding the securities may also require a signature guarantee which can be obtained at your bank or brokerage institution.
2. Please complete this form in its entirety and fax or mail to your broker. Also fax or email a copy to WMCF at 616.957.4378 or kathy@wmcfoundation.org.

For identification and receipting purposes, it is imperative for WMCF to receive a copy of your Letter of Authorization. Unidentified gifts are placed in an endowment fund at WMCF.

_____

Today's Date Name & Address of Delivering Broker

Please accept this letter as my authorization to irrevocably transfer a portion of the positions from my account with your firm. My account number is: _____.

1. _____ shares of _____
2. _____ shares of _____
3. _____ shares of _____

Please transfer the mutual fund shares to Oppenheimer, for the account of National Christian Charitable Foundation, Inc. account number G06-0023020. *Shares should be transferred in kind and are not to be liquidated.*

My intention is to gift these mutual funds to National Christian Charitable Foundation, Inc. If you have any questions or if there is a problem with this transfer, please contact me immediately at: _____ (phone).

_____

Donor Name and Mailing Address

_____
Signature

_____
Signature Guarantee (if required)

_____
Full Name (Please Print)

_____
Name of Bank or Firm providing Signature Guarantee

_____
Signature

_____
Signature/Title of Officer

_____
Full Name (Please Print)

Giving Fund: _____

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